SYLLABUS FOR CANDIDATES APPLIED FOR THE POST OF 'LOWER DIVISION CLERK' AND 'MULTI TASKING STAFF' IN FISHERIES DEPARTMENT W.R.T ADVERTISMENT No. DF/ADMN/DIRECT/RECRUITMENT/2021/4026 Dated 20/10/2021 20/10/2021

## LOWER DIVISION CLERK

SYLLABUS FOR CANDIDATES FOR OBJECTIVE TYPE WRITTEN TEST FOR THE POST OF 'LOWER DIVISION CLERK' - 100 MARKS)

- 1. Computer Knowledge General Knowledge 20 Marks
- 2. General Knowledge 20 Marks
- 3. History and Politics of State of Goa 20 Marks
- 4. Legal awareness (General Letter Writing Knowledge) 20 Marks
- 5. Letter Writing 20 Marks

## MULTI TASKING STAFF

SYLLABUS FOR CANDIDATES FOR OBJECTIVE TYPE WRITTEN TEST FOR THE POST OF 'MULTI TASKING STAFF' - 100 marks

- 1. Computer Knowledge 40 Marks
- 2. General Knowledge 40 Marks
- 3. Office Procedure 20 Marks